

## Registration Form

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Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Course #: \_\_\_\_\_

Course Name: \_\_\_\_\_

Start Date: \_\_\_\_\_

Location: \_\_\_\_\_

How did you hear about this event?  
\_\_\_\_\_

Payment Method (payment must be received with registration)

Cash \_\_\_\_\_ Check \_\_\_\_\_ Amount enclosed: \_\_\_\_\_

*Make checks payable to Diakon Community Service for Seniors*

MAIL TO: Diakon Community Services for Seniors  
Attn: Susan Long  
118 South Centre Street, Suite 1  
Pottsville, PA 17901

PHONE: 570-624-3018 or 1-800-621-6325

FAX: 570-624-3011

E-MAIL: [longs@diakon.org](mailto:longs@diakon.org)

By registering for any Diakon Living & Learning course you are agreeing to allow the publication of any photos taken of you and/or your child at any program, class, event or facility of Diakon.  No, I do not wish to have my photo taken.

## Registration Information

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### Registration Policies:

1. Class sizes are limited. Registrations received after the deadline will not be honored unless there are still openings.
2. Course fees must be submitted with registration.
3. A \$30 fee will be imposed on any check returned by the bank.

### Confirmations:

1. Confirmations will be sent via email.
2. Registrants without email will be notified via phone.

### Refunds:

1. If Diakon cancels a course, a full refund will be issued.
2. Refunds will be issued if you cancel two weeks prior to the start of a class. There will be a \$5 processing fee assessed for cancellations.

### Cancellations/Postponements:

1. Diakon reserves the right to cancel courses due to insufficient registration or to make late changes in programs to provide the best possible instruction and facility utilization.
2. Courses in community facilities are subject to change when they conflict with regular facility activities. Advance notice will be given and make-up sessions scheduled.
3. If a course needs to be postponed due to inclement weather, you will be notified via telephone.

### Other Information:

1. Waiting lists will be formed when classes are filled. Every attempt will be made to accommodate persons on these lists.
2. If you have an interest in a program we do not currently offer, contact the Diakon office at 570-624-3018 or 1-800-621-6325.
3. People with a disability who need special accommodations should notify the Diakon office two weeks prior to the start of the course.

### Non-Discrimination Policy:

Diakon offers services and housing without regard to race, color, religion, disability, marital status, ancestry, national origin, sexual orientation or gender.

### Photo Release Statement:

By registering for any Diakon Living & Learning course you are agreeing to allow the publication of any photos taken of you and/or your child at any program, class, event or facility of Diakon.

### Program Gift Certificates:

Looking for a gift idea for someone? Diakon Living and Learning after 50 offers gift certificates in any denomination.