

**SAMPLE OVERTIME CALCULATION**  
**FLSA STATUS: SALARIED NON-EXEMPT**

**DEFINITION:** An employee classified as salaried non-exempt (SNE) is paid a set salary each pay period. In addition, if the employee works more than 40 productive hours in a week, any productive hours over 40 are considered overtime. The overtime is paid at a regular rate (determined by taking all eligible compensation divided by the total hours worked) times 1.5. The overtime amount is added to the set salary.

Rate of Pay: \$16.00

Scheduled Hours: 75 hours per pay period (37.5 hours per week)

Weekly Salary: \$600.00

**WEEK #1**

Hours Worked Week #1 of Pay Period: 44

Hours of Overtime Week #1: 4

Average Rate Calculation: \$600.00 divided by 44 hours = \$13.64 (Average rate must = or be greater than minimum wage of \$7.25/hr or adjustment must be made).

Minimum wage adjustment calculation: No Adjustment Needed

Overtime Calculation: \$13.64 times 1.5 times 4 hours = \$81.84

**Total payment owed Week #1: \$600.00 (Weekly Salary) + \$0 (Minimum Wage Adjustment) + \$81.84 (Overtime Calculation) = \$681.84**

**WEEK #2**

Hours Worked Week #2 of Pay Period: 50

Hours of Overtime Week #2: 10

Average Rate Calculation: \$600.00 divided by 50 hours = \$12.00 (Average rate must = or be greater than minimum wage of \$7.25/hr or adjustment must be made).

Minimum wage adjustment calculation: No Adjustment Needed

Overtime Calculation: \$12.00 times 1.5 times 10 hours = \$180.00

**Total payment owed Week #2: \$600.00 (Weekly Salary) + \$0 (Minimum Wage Adjustment) + \$180.00 (Overtime Calculation) = \$780.00**

**Gross Total for Pay Period: \$1,461.84**