



Dear Applicant:

Thank you for your interest in Frostburg Heights Apartments. Frostburg Heights offers independent living to persons who are at least 62 years of age or disabled who meet the income guidelines established by the U.S. Department of Housing and Urban Development. For those who qualify, rents are subsidized by the HUD Section 8 Program.

Enclosed is an application for an apartment. Because of our affiliation with HUD, answering every question completely is important. Income and asset information must be provided for each member of the household. For our purposes **Income** means:

Wages, salaries, tips, commissions, bonuses and other income from employment;
Social Security, Supplemental Security Income (SSI), Veterans' pensions, military retirement, and income from all other pensions and annuities;
Interest earned from assets such as savings accounts, certificates of deposit and checking accounts;
Other income such as alimony, child support, unemployment benefits and general public assistance;
Imputed interest income from real estate;
Imputed income from real estate and monetary gifts given within the last two years.

We are pleased to offer an additional service to the residents of Frostburg Heights. The **CHOICE Program at Frostburg Heights** provides meals and up to three hours of personal assistance weekly to those who need help with daily activities.

Please note that Frostburg Heights Apartments, as well as all other Diakon programs, is now Tobacco-free. This means no tobacco use in the building (apartments included) or outside the building on the grounds or in the parking lot. This includes all electronic tobacco-free products as well.

You will need to include a copy of your Social Security card with your application. Applications will not be processed unless a copy of the Social Security card is received. You may send the application package to me at the address below or you may call and make an appointment to bring it in and take a tour of Frostburg Heights. I will be glad to answer any questions and I look forward to hearing from you.

Sincerely,

Rebecca A. Brown-McCusker, CASPF
Manager