

**RECEIPT OF HANDBOOK
AND VERIFICATION OF
ALL INFORMATION THEREIN**

*Please be sure to read, sign and date this statement
and return it to the RSVP office.*

*This form must be on file before any assignments may begin.
Thank you for your understanding and assistance.*

- I hereby acknowledge that I have received and reviewed the RSVP Volunteer Handbook.
- I hereby understand the need for confidentiality and safe surroundings.
- I will submit to RSVP a PA State Criminal Clearance before I can be placed at any assignment.
- I hereby acknowledge that I have received the RSVP Volunteer Monthly Time sheet and will submit one in every month served within 7 business days of the following month authorized by a station supervisor whenever possible.
- I understand the prohibited activities of RSVP and will not include them in my submitted hours on the monthly time sheet.

Volunteer Signature: _____

Volunteer Name (Print): _____

Date: _____